



Weslaco Independent School District

319 West 4th St., Weslaco, Texas 78596
Phone (956) 969-6500 Fax (956) 969-2664

Weslaco ISD Checklist for MOUs/LOIs/Grants

Lead Administrator: _____

Department/Campus: _____

Additional Staff Involved: _____

Type of Program: MOU LOI ILA Private Grant State Grant Fed. Grant

Program description:

How will the program be evaluated?

Alignment to district goals (Attach SAIP/CIP):

- Student Success/Literacy Focus
- Positive Learning Environments
- Parent-Community-Business-Industry Relations
- Capacity-Building/Leadership Development
- Financial Strength

Application Due Date: ___/___/___

Effective start date: ___/___/___ Effective end date: ___/___/___ Number of years: _____

Current or previous years in district (If more than one year, please indicate any major changes in the first row of the table and highlight on document)

If more than one year, summary of impact:

FERPA & criminal background information

Attorney review date: ___/___/___ Board approval date: ___/___/___

District costs and deliverables:

***Lead administrator responsible for timely completion of all actions prior to final approval by the superintendent.**



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Priscilla Canales, Ph.D.
 Superintendent

Person Responsible (Initial Approval or Denial and Enter Notes/Comments)	Approved /Denied	Initial After Review	Date Approved or Denied
Lead Administrator/Director/Coordinator/Strategist review Special notes/comments:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Principal(s)/Dept. Leader(s) review <i>(req. If campus and/or dept. Have roles & responsibilities in carrying out the grant in any form)</i> Special notes/comments:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Assistant Superintendent supervising Lead Admin./Dir./Coordinator/Strategist. Special notes/comments:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
HR Director review <i>(req. If potential staffing allocation/reassignment funding changes)</i> Special notes/comments:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Assistant Superintendent of Finance review <i>(req. For in-kind & fin. campus/dept./district contributions)</i> Special notes/comments:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Assistant Superintendent for Administration & Support Services Special notes/comments:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Other:(Technology Director, Athletic Director, Risk Management Director, Etc)	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Superintendent Review Special notes/comments:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		

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