

TRANSITION SERVICES CHECKLIST

Student Name: _____

DOB: _____

✓ COMPLETED	ITEM
	Notice of ARD (check off <input checked="" type="checkbox"/> development of transition services.....)
	Receipt of Transition Brochures (signed by parents/adult student)
	Individual Transition Plan Meeting Brochure (in parent's language)
	Letter to Parents (list of agencies available) request from Campus Diagnostion.
	Consent for Disclosure of Confidential Information For Transition Service (parent's signature must be secured before sending out the Notice to Agency)
	Notice to Agency: Transition Planning/Services Meeting (date sent must be after the parent's date of Consent for Disclosure)
	Student Interview
	Functional Vocational Evaluation (Ex. Functional Vocational: Teacher Observation)
	Transition Needs (on or before 14 years of age) on SEAS 2 pg.
	High School - Information Regarding Transfer of Parental Rights of Age of Majority (will turn 18) - completed during the 9th grade
	High School - Notification of Transfer of Parental Rights at Age of Majority (turned 18) - Secure at the beginning of the school year.

Updated 8/17/16