



Intradistrict Transfer

If the parent/guardian of a NEW STUDENT would like to attend elementary, high, or middle school in which student is NOT zoned. High school students require that BOTH high school principals agree to the intra-district transfer. (In-district transfer requests for currently enrolled students are handled at the end of the school year). *Policy (FDB Local)*

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

	<p>A student shall be assigned to a school in the attendance area in which he or she resides.</p>
CLASS CHANGES	<p>The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.</p>
CHANGE OF RESIDENCY	<p>Upon approval from the Superintendent or designee, a student who moves during the school year from one school attendance zone to another attendance zone within the District may complete the current semester at the school where the student is currently enrolled before transferring to the new school.</p>
TRANSFERS BETWEEN SCHOOLS	<p>The Superintendent shall be authorized to investigate and approve transfers between schools. Once approved, the intradistrict transfer shall remain in effect until:</p> <ol style="list-style-type: none">1. The student has completed the last grade level at the school he or she transferred to;2. Another intradistrict transfer request is made and approved; or3. The intradistrict transfer is revoked.
ELEMENTARY	<p>An elementary student who wishes to attend a school outside of his or her attendance area must submit a transfer request to the Superintendent or designee during the month of June. A transfer request submitted after the designated time shall be considered on its merits and as deemed necessary on a case-by-case basis.</p>
MIDDLE SCHOOL AND HIGH SCHOOL	<p>Only in cases of extreme hardship shall a student in middle school or high school be allowed to transfer to a school outside of his or her attendance area. Approval shall be granted only under the following circumstances:</p> <ol style="list-style-type: none">1. Denial of transfer would adversely affect the student's physical safety.2. The student's parent presents a building contract or purchase contract verifying a future residence to be completed within the school year in the requested school zone.
CHILDREN OF EMPLOYEES	<p>A child of a District employee may apply for a transfer to a campus in the attendance area in which the employee works.</p>
TRANSPORTATION	<p>A student granted an intradistrict transfer shall be responsible for his or her own transportation.</p>
UIL ELIGIBILITY	<p>A student granted an intradistrict transfer shall be subject to UIL eligibility rules for participation in UIL activities. It shall be the re-</p>

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REVOCATION OF
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sponsibility of the student to determine the effect of his or her transfer on UIL eligibility status.

The District reserves the right to revoke the transfer of an intradistrict transfer student for violating the District's Student Code of Conduct.

A student who obtained an approved transfer by providing false information shall have his or her transfer revoked.

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.
