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WESLACO INDEPENDENT SCHOOL DISTRICT
HUMAN RESOURCES DEPARTMENT
319 W. 4th Street | PO Box 266
Weslaco, Tx 78599-0266

Phone (956) 969-6619 • Fax (956) 969-6932



Dr. Priscilla Canales,
Superintendent of Schools

EMPLOYEE LETTER OF INTENT FORM

First Name	Middle Name	Last Name
SSN / Employee ID#	Work Number	Home/Cell Number
Current Dept. / Campus & Position	Years Experience in Education	

POSITION REQUESTING

Requested Position
Location (if applicable):

List all certifications and/or qualifications applicable to requested position.	Expiration Date
_____	_____
_____	_____
_____	_____
_____	_____

Other: _____

Employee's Signature Date

NOTE: COMPLETE FORM AND BRING TO THE HUMAN RESOURCES OFFICE.

FOR OFFICE USE ONLY:		
Date Received: _____	Date Processed: _____	Initials: _____