



WESLACO INDEPENDENT SCHOOL DISTRICT  
Human Resources Department  
319 West 4th Street | P.O. Box 266  
Weslaco, TX 78599



Dr. Priscilla Canales,  
*Superintendent of Schools*

Telephone: (956) 969-6619 Fax: (956) 969-6940

CONSULTANT / PRESENTER  
PERSONAL IDENTIFICATION DATA FORM

**GENERAL INFORMATION:**

Driver License / ID Number \_\_\_\_\_ State Issued \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Maiden

Physical Address \_\_\_\_\_  
House Number & Street PO Box Apt. No.

City State Zip Code Phone 1 Phone 2

Company Name \_\_\_\_\_

Address \_\_\_\_\_  
City State Zip Code

Email Address (Please Print) \_\_\_\_\_ (Area Code) Business Phone (Area Code) Other Phone

**NOTE: A professional district employee will accompany Consultants / Presenters at all times.**

**FOR OFFICE USE ONLY:**

Name of School / Department where assigned: \_\_\_\_\_

DPS Results  CLEAR  RECORD Date Completed \_\_\_\_\_ Completed by (Initials) \_\_\_\_\_

Fingerprints Required  YES  NO If Yes, Date Fingerprinting Completed \_\_\_\_\_

Subscribed to DPS SID \_\_\_\_\_

Revised June 2020



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CRIMINAL HISTORY RECORD INFORMATION REQUEST

CONFIDENTIAL\*

The WESLACO INDEPENDENT SCHOOL DISTRICT is authorized by state law (Texas Education Code Chapter 22, Subchapter C) to review the criminal history of student interns and independent contractors. To comply with this law, you are required to complete this form and return it with your Personal Identification Data Form to the Human Resources Office.

This information will be used for the purpose of complying with Texas Education Code Chapter 22, Subchapter C

PLEASE PRINT!

NAME (As it appears on Driver's License or ID --- NO NICKNAMES!)

Last First Middle

Driver License / ID Number State Issued Date of Birth

Mailing Street Address City State Zip Code

Signature Date

NOTE: This form will be filed separately in the Human Resources office.

FOR OFFICE USE ONLY:

DPS Results [ ] CLEAR [ ] RECORD

Fingerprinted [ ] YES [ ] NO

Requested by (Initials) Completed by (Initials)

Date Completed

Date Fingerprinted

Subscribed to DPS SID

**DPS Computerized Criminal History (CCH) Verification  
(AGENCY COPY)**

I, \_\_\_\_\_, acknowledge that a Computerized Criminal  
APPLICANT or EMPLOYEE NAME (Please print)

History (CCH) check may be performed by accessing the Texas Department of Public Safety Secure Website and may be based on name and DOB identifiers. (This is not a consent form, but serves as information for the applicant.) Authority for this agency to access an individual's criminal history data may be found in Texas Government Code 411; Subchapter F.

Name-based information is not an exact search and only fingerprint record searches represent true identification to criminal history record information (CHRI), therefore the organization conducting the criminal history check is not allowed to discuss with me any CHRI obtained using the name and DOB method. The agency may request that I also have a fingerprint search performed to clear any misidentification based on the result of the name and DOB search.

In order to complete the fingerprint process I must make an appointment with the Fingerprint Applicant Services of Texas (FAST) as instructed online at [www.txdps.state.tx.us](http://www.txdps.state.tx.us) /Crime Records/Review of Personal Criminal History or by calling the DPS Program Vendor at 1-888-467-2080, submit a full and complete set of fingerprints, request a copy be sent to the agency listed below, and pay a fee of \$25.00 to the fingerprinting services company.

Once this process is completed, the information on my fingerprint criminal history record may be discussed with me.


**(This copy must remain on file by this agency. Required for future DPS Audits)**

\_\_\_\_\_  
Signature of Applicant or Employee (optional)

\_\_\_\_\_  
Date

Weslaco Independent School District  
\_\_\_\_\_  
Agency Name (Please print)

Melva Segura, Director of Human Resources  
\_\_\_\_\_  
Agency Representative Name (Please print)

  
\_\_\_\_\_  
Signature of Agency Representative

\_\_\_\_\_  
Date

<b>Please: Check and Initial each Applicable Space</b>	
CCH Report Printed:	
YES _____ NO _____	_____ initial
Purpose of CCH: <u>Name Based Inquiry</u>	
Empl _____ Vol/Contractor _____	_____ initial
Date Printed: _____	_____ initial
Destroyed Date: _____	_____ initial
<b>Retain in your files</b>	